

BRADFIELD ST CLARE PARISH COUNCIL**MINUTES OF MEETING HELD ON 14 AUGUST 2018**

The Parish Council Meeting was held on Tuesday 14<sup>th</sup> August 2018 at 7.30pm in the Village Hall. The Chairman Cllr J Kirk welcomed the following Cllrs: M Newlands, G Thomas and M Hignett, and the Parish Clerk, N Smith. County Cllr Karen Soons was also present at the meeting. No members of the public were present

1. Apologies for absence – Borough Cllr Sara Mildmay White sent her apologies as she was on holiday.
2. Declarations of Interest – none.
3. Minutes – Clerk apologised for the error on the Agenda, the date of the APCM Minutes is the 8<sup>th</sup> May 2018 and not the 22<sup>nd</sup> May 2018. Cllrs had been provided with a copy of the draft Minutes of the APCM dated 8<sup>th</sup> May 2018 and the additional meeting on the 12<sup>th</sup> June 2018. Cllr Newlands proposed and Cllr Thomas seconded the Minutes to be a true and accurate record. Chairman duly signed and dated.
4. Matters Arising:

Two lighting units on the junction of Bury Road and Bradfield St George Road – Cllr Mary Evans at SCC has finally confirmed that UK Power Network have programmed the works for the week commencing 27 August 2018. Suffolk Highways operatives should also be able to attend the site that week to remove the old column and complete all works.

Blocked drains on Bradfield St George Road – this matter has been ongoing for several years. Clerk and Cllr Hignett had been in contact with Cllr Soons and Cllr Evans at SCC with details of reporting numbers and photographs of the road flooded when there is a downpour of rain. Cllr Soons has confirmed that she had raised this with Cllr Evans at SCC and it is being looked into. Cllr Soons will revert once she has further information.

Litter Pick – following on from the successful litter pick in the village earlier in the year, a second one will take place on 17 November 2018 (meeting at the Village Hall or Church Lane at 10am). Details will be in the Grapevine, on the website and the village notice board.

Annual Accounts – these were submitted to the external auditor, PKF Littlejohn, in good time before the deadline. Clerk is awaiting a response from them.

5. Borough Cllr Report – Borough Cllr is on leave, and therefore no report at this meeting but had received a comprehensive report at the APCM in May 2018.
6. County Cllr Report – please see website [bradfieldstclare.onesuffolk.net/](http://bradfieldstclare.onesuffolk.net/) for the full report from County Cllr Soons. Copy attached to these Minutes.
7. Co-option – Cllr Thomas proposed and Cllr Newlands seconded the co-option of Mr Paul Foster to the Parish Council. Mr Foster signed the Declaration of Office Form in the presence of the Clerk. Mr Foster was duly co-opted. Chairman Cllr Kirk enquired whether Cllr Foster would be interested in attending the Cllr Course at SALC. Cllr Foster indicated

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that he would be. Clerk advised cost is in the region of £100-£120 plus VAT. Cllr Hignett proposed and Cllr Kirk seconded that the Parish Council agree expenditure on the Cllr course. All Cllrs agreed.

8. Public Forum – no members of the public present.
9. Correspondence
  - i. West Suffolk Annual Report 2017/18 – full report can be viewed at [https://www.westsuffolk.gov.uk/Council/Policies\\_Strategies\\_and\\_Plans/More\\_plans\\_and\\_policies/upload/2018-07-23-FINAL-West-Suffolk-Annual-Report-2017-18.pdf](https://www.westsuffolk.gov.uk/Council/Policies_Strategies_and_Plans/More_plans_and_policies/upload/2018-07-23-FINAL-West-Suffolk-Annual-Report-2017-18.pdf)
  - ii. Email confirmation from Suffolk County Council that UK Power Network have programmed the works to the 2 street lighting units at the junction of Bury Road and Bradfield St George Road, for the week commencing 27 August 2018.
  - iii. Email advising that Jo Churchill MP (Bury St Edmunds) is on her “Summer Tour” and will be Bradfield St George Village Hall on Monday 20<sup>th</sup> August 2018 between 9.30am-11am, if parishioner wanted to go along to this informal drop in session.
  - iv. Email regarding the Local Government Boundary Commission for England and the draft ward recommendations for West Suffolk Council. The draft recommendations have been published (West Suffolk/LGBCE site) and are now consulting on the recommendations. Deadline for response is 27 August 2018. Final recommendations to be published on 23 October 2018 and the new boundaries will come into effect at the elections in May 2019. Parish Council had submitted a response (via Rougham Parish Council), the wording of which is referred to in the draft recommendation, but the Clerk will resend the response to the LGBCE.
  - v. Email regarding Civic Leadership – asking the views of residents and organisation to help councillors explore how West Suffolk should be represented at civic events. Details at <http://www.westsuffolk.gov.uk/civicleadership>. Cllr agreed to respond as individuals, if they wished to respond.
10. Clerk’s report.
 

Clerk advised that she is still awaiting a new cheque book. The following sums of money were approved for the Clerk to prepare cheques for once the cheque book was received.:-

  - Grapevine - £80
  - A Spall (grass cutting) - £200
  - M Morley (grass cutting) - £100
  - Bradfield St Clare PCC (grass cutting) - £120
11. Parish Councillor’s Reports (to include a discussion regarding local bus service)
  - i. Cllr Hignett raised a discussion about a local bus service for Bradfield St Clare as neighbouring village of Cockfield had a bus service and it was not too much of a diversion for those buses to go through Bradfield St Clare. County Cllr Soons said that she would make some enquiries into this and forward information on to Cllr. Discussion to continue at next meeting.
  - ii. Chairman, Cllr Kirk raised the issue of the village notice board, along with Cllr Newlands. There were a number of businesses outside of the village which have been placing adverts on the Board and it leaves little space to advertise village events. Cllrs all agreed that a notice will go on the Notice Board as a reminder that it is just for Village Organisations/Events to advertise on the Notice Board.

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- iii. Chairman, Cllr Kirk reported the update on the fly tipping. It was still present. Clerk gave information from an email received very late that afternoon, it was indicating that the items should be removed soon. Cllrs will let Clerk know if it is not removed within the next week.
- iv. Cllr Newlands reported that a parishioner had raised with her the fly tipping incident and will forward on the update. The parishioner had also mentioned a footpath near St Clare Hall that has a tree across it. The landowner is aware and is arranging for a Tree Surgeon to remove it.
- vi. Cllr Thomas reported that a burglary had taken place at his old farm approximately three weeks ago, when a mower had been stolen. People in the village are reminded to be vigilant and reported anything suspicious by dialling 101 unless it was an emergency and then they should always dial 999.

12. Planning

- i. Application DC/18/1448/HH – Householder planning application – hard porous tennis court (retrospective) – The Lodge, Bury Road, Bradfield St Clare, IP30 0ED  
Cllrs considered the above application, other than not wanting lighting that was intrusive to road users or housing nearby, there were no other comments.

13. Date of next meeting – 13<sup>th</sup> November 2018

Meeting closed: 9.13pm

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