

BRADFIELD ST CLARE PARISH COUNCIL

MINUTES OF MEETING HELD ON 13 NOVEMBER 2018

The Parish Council Meeting was held on Tuesday 13th November 2018 at 7.30pm in the Village Hall. The Chairman Cllr J Kirk welcomed the following Cllrs: M Newlands, G Thomas and M Hignett, and P Foster, together with the Parish Clerk, N Smith, County Cllr Karen Soons and Borough Cllr Sara Mildmay-White. Guests: Mr Andrew Tucker (Area NHW) and PC Fox, together with Dianne Bullard (Village NHW).

1. Apologies for absence – None
2. Declarations of Interest – none.
3. Minutes – Cllr Hignett proposed and Cllr Thomas seconded that the Minutes of 14 August and 1 October 2018 were a true and accurate record. All Cllrs agreed.
4. Matters Arising:

Two lighting units on the junction of Bury Road and Bradfield St George Road – Cllrs reported that the old lighting unit is still alight 24 hours per day. Matter still not resolved. County Cllr Soons confirmed that she would raise this with Cllr Evans at SCC.

Blocked drains on Bradfield St George Road – one of the drains had been cleared, but the one that had been blocked for years remained blocked. Cllrs reported that highways officers had been seen looking at the drain but they could not remove the grid (compacted with earth), and since then nothing further had been done. Chairman Cllr Kirk reported that a parishioner had kindly cleared the ditch along by the drain so hopefully some of the water will run away and not lay on the road. County Cllr Soons confirmed that she would once again raise this with Cllr Evans at SCC.

Litter Pick – the second litter pick of the year will take place 17 November 2018 (meeting at the Village Hall or Church Lane at 10am).

Buses – County Cllr Soons had provided Cllr Hignett information about a restricted/book in advance bus service that villagers can use. Details are on the village notice board, or contact the Parish Clerk for information on how to book.

5. Borough Cllr Report – “Appendix A” and please see website at bradfieldstclare.onesuffolk.net/ for details of the report.
6. County Cllr Report – “Appendix B” and please see website bradfieldstclare.onesuffolk.net/ for the full report.
7. Public Forum

Mr Andrew Tucker from the Neighbourhood Watch Scheme and Bury St Edmunds Area B Coordinator introduced himself to Cllrs, and explained the work of the Area B team working with villages within their Area. The village NHW coordinator Dianne Bullard was also present at the meeting, and Cllrs were reminded to report any crime or suspicious activity to (a) the

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police first and foremost by telephoning 101 in a non-emergency and 999 in an emergency, and then (b) contacting the village NHW (Dianne's contact details are in each edition of the Grapevine magazine), or by emailing Andrew Tucker at andrewtucker7@btinternet.com

PC Fox introduced himself as the Community Engagement Officer for the area. He confirmed that he would try to attend PC Meetings next year as and when he was able to but, in the meantime he could be contacted on ceoburystedmunds@suffolk.pnn.police.uk

Chairman thanked Mr Tucker, PC Fox and Mrs Bullard for attending the meeting.

8. Correspondence

- i. Email dated 7 November from Electoral Services giving estimates of costs if there is a contested election in May 2019. *Clerk asked Cllrs to bear in mind these figures when considering the draft precept at item 11 of the Agenda;*
- ii. Email from Neighbourhood Watch giving local crime statistics for September 2018 (now available on the village website). *Within the local area B 10 villages there had been 6 crimes reported none of which had occurred within Bradfield St Clare. The report also confirmed that known crimes that had taken place in October included thefts in Great Whelnetham from a secure garden shed and tools from a van. Finally, **never buy anything from a cold caller** and report the individual(s) to Trading Standards on 03454 04 05 06 or to Suffolk Police on 101 and let your NHW co-ordinator know (details below).*
- iii. Email dated 7 November 2018 regarding a review of electoral arrangements. *Cllrs will respond themselves if they wish to. Deadline 11 December 2018.*
- iv. Email dated 6 November 2018 regarding enforcement policy consultation. *Again, Cllrs will respond themselves if they wish to. Deadline 11 December 2018.*

9. Clerk's report:

Schedule of invoices awaiting approval:

N Smith	salary	55.20	chq 407	LGA 1972
ICO	data protection fee	40.00	chq 408	LGA 1972
CAS	web hosting fee	60.00	chq 409	LGA 1972

10. Cllrs agreed the following meeting dates for 2019:

12 February 2019
 14 May 2019 (Annual Parish Meeting followed by Annual Parish Council Meeting)
 13 August 2019
 12 November 2019

11. Consider draft Precept for 2019-2020:

Cllrs considered the draft Precept as prepared by the Clerk, together with explanations provided regarding increases. Cllr Newlands proposed and Cllr Thomas seconded the draft

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Precept in the sum of £3179. This increase equates to an additional £6.15 to a Band D property for the year. The Parish Council had to consider the possibility of election costs being incurred at the four yearly elections in May 2019, a second year of raising funds for the highways project, and a small increase in the hourly rate paid to the Clerk in line with the NALC recommendations and an increase in hours from 1 hour per week to 1.5 hours per week.

12. Planning: no new planning matters at the time of serving the Agenda.

13. Cllrs reports

Cllr Newlands reported that the footpath sign by the Water Tower was down and needed replacing. Clerk will report on the highways reporting tool.

Cllrs considered the email from Borough Cllr, just prior to the meeting, regarding the possibility of making a funding application for monies in the sum of £400 out of Cllr Mildmay-Whites Locality Budget, on behalf of the Kit Café. Cllrs unanimously agreed to do this, and any monies awarded will be ring fenced for the Kit Café.

14. Date of next meeting – 12 February 2019

Meeting closed: 9.05pm

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