

BRADFIELD ST CLARE PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD ON 10 NOVEMBER 2020 AT 7PM
BY WAY OF VIDEO CONFERENCING**

The Chairman Cllr J Kirk welcomed the following Cllrs: M Newlands, M Hignett, Alex Duchesne, and Paul Foster, together with the Parish Clerk- N Smith. County Cllr Karen Soons was also in attendance. Borough Cllr Sara Mildmay-White was unable to attend the meeting due to prior commitments. No members of the public had requested to join the meeting.

- 1. Apologies for absence – all Parish Councillors were in attendance;
- 2. Declarations of Interest – No declarations of interest;
- 3. Minutes: Cllrs considered the draft Minutes of 11 August 2020. Cllr Newlands proposed and Cllr Hignett seconded that the draft Minutes were a true record of that meeting. Cllrs considered the draft Minutes of 14 October 2020. Cllr Kirk proposed and Cllr Newlands seconded that those Minutes were a true record of that meeting. All Cllrs present agreed.
- 4. Matters arising:
 - (i) Pitchers Green Farm planning matters DC/20/0506/FUL and DC/20/0507/LB. The Parish Council have been advised by West Suffolk Council planning department that this matter will be decided by Committee, as opposed to an individual planning officer. Cllrs discussed the matter. The Parish Council will be provided with the opportunity to speak at the Committee meeting. Cllr Duchesne has previously declared an interest in this matter so could not be nominated by the PC to speak on their behalf. Following discussion, the PC asked the Clerk if she would speak on behalf of the PC and the objections they had at the Committee meeting. Clerk agreed and will try to ascertain the date of the Committee meeting;
 - (ii) The tree maintenance works had been carried out as discussed at previous meetings. The Parish Council do not own the land, but it is unregistered land and the PC, Borough and County have been unable to locate a land owner. County Cllr Karen Soons had provided the sum of £700 via her Locality Budget so that maintenance works could be carried out.
- 5. Borough and County Cllrs reports: attached to these minutes and on the website at bradfieldstclare.onesuffolk.net/
- 6. Correspondence: all correspondence has been forwarded to Cllrs ahead of the meeting.
- 7. Clerks/RFO report:

Schedule of payments and receipts

<u>Income</u>	
SCC grant for tree maintenance works	700.00

Signed.....

Dated.....

Schedule of invoices awaiting approval

N Smith	salary	233.32	chq438	LGA1972
One Suffolk	annual webhosting	60.00	chq439	LGA1972
Information Commissioner	fee	40.00	chq440	LGA1972
Bradnam Tree Services		840.00	chq441	LGA1972

8. Draft Precept;

Cllrs considered and approved the following Precept for 2021-2022

Precept to be levied **2660.00**

Expenditure

Clerk's salary (incl tax and NI)	1350.00
Admin costs (postage/paper/ink etc)	60.00
Audit Fee	0.00
Council Insurance	180.00
SALC subscriptions	150.00
CAS website	60.00
ICO subscription	40.00
Grass cutting (PCC)	120.00
Grass cutting (Mr Morley)	100.00
Grapevine costs	0.00*
Village Hall rent	0.00*
Grass cutting (Mr Spall)	200.00
Sundries	100.00
Highways	200.00
Election costs (4 yearly elections)	100.00

	2660.00

* Cllrs agreed that in the 2020-2021 Precept they had received but not used the £80 earmarked for the Grapevine costs as the VH Committee had kindly met these costs. Therefore not sum will be claimed under the 2021-2022 Precept as they still had the monies from 2021-2022.

With regards to the VH rent costs for meetings, it was unlikely that this will apply for the 2021-2022 financial year due to Covid-19 and meetings taking place remotely by Zoom. The sum of £84 had been paid but not spent under the 2020-2021 Precept and as such Cllrs agreed that they would not put VH rent costs on the 2021-2022 Precept.

Signed.....

Dated.....

Cllrs agreed to submit a precept demand for £2660.00 for the year 2021-2022. Clerk will prepare the paperwork and submit to West Suffolk Council.

Cllrs discussed their continued wish to improve road safety in the village, and in particular whether that could, with the assistance of external grants and parish monies, purchase equipment such as a "speed gun device" or a Speed Indicator Device. However, they also needed to balance that we are in uncertain financial times due to the pandemic and therefore the sum of £200 was agreed for highways within the Precept for 2021-2022.

9. 2021 Parish Council meeting dates:

Cllrs agreed the following meeting dates for 2021:

9 February 2021

11 May 2021 (Annual Parish Meeting followed by Annual Parish Council Meeting)

13 July 2021

10 August 2021

9 November 2021

10. Potholes:

Clerk had reported some potholes on Bury Road, and will take pictures of potholes at Arch Hill and put details on the SCC highways reporting tool.

11. Speed reduction:

Cllrs had a discussion with County Cllr Karen Soons regarding the housing development on the border of Cockfield village and Bradfield St Clare and how that will increase flow of traffic. That road was still 60mph. Chairman and Cllrs would like that reduced by either extending the 30 miles per hour that is in place at Cockfield into BSC and up to where the 40mph starts in BSC; or where the Cockfield 30 mph ends the BSC 60mph is reduced to 40mph and extended to meet the current start point of the BSC 40mph.

It was agreed that the Clerk will liaise with County Cllr Robert Lindsay (county cllr for Cockfield) and County Cllr Karen Soons to establish what Cll or s106 monies are available from that development and what they can be used for to see if any monies can be used to reduce the speed limit on that section of road.

Update at next meeting.

12. Cllrs reports:

Cllr Hignett reminded Cllrs that Anglian Water had been contacted earlier in the year regarding the odours from the treatment plant. He asked if the PC would agree to him writing to Anglian Water on behalf of the PC to ascertain how often the tanks are emptied and if that frequency has been reduced at all. All Cllrs agreed. Cllr Hignett will update at the next meeting.

24/2020

Cllrs discussed the recent vandalism to a JCB in the village. Agreed that individuals should report any incidents of vandalism/crime etc to the Police, as it was understood the individual whose JCB it is, had done.

13. Date of next meeting: 9 February 2021 at 7pm (unless further additional meeting required before that date)

Meeting closed: 8.05pm

Signed.....

Dated.....