

**BRADFIELD ST CLARE PARISH COUNCIL**

**THE ANNUAL PARISH COUNCIL MEETING WAS HELD ON 10<sup>TH</sup> MAY 2016  
IN THE VILLAGE HALL, BRADFIELD ST CLARE**

**MINUTES**

**PRESENT**

Councillor R Walton  
Councillor Mrs M Newlands  
Councillor J Kirk  
Councillor G Thomas  
Councillor B Deacon

**IN ATTENDANCE**

Borough Councillor Mrs S Mildmay-White  
Ms Nicola Smith  
The Clerk  
2 Members of the Public

**AGENDA ITEM**

**1 ELECTION OF CHAIRMAN**

On the proposition of Councillor Newlands, seconded by Councillor Deacon, Councillor Walton was unanimously elected. There were no other nominees.

**2 CHAIRMAN TO SIGN DECLARATION OF OFFICE**

Before Councillors, the Chairman signed his Declaration of Office.

**3 APOLOGIES FOR ABSENCE – County Councillor T Clements.**

**4 ELECTION OF VICE-CHAIRMAN**

On the proposition of Councillor Mrs Newlands, seconded by Councillor Thomas, Councillor Deacon was unanimously elected. There were no other nominees.

**5 DECLARATION OF INTEREST – None**

**6 MINUTES OF THE 2015 ANNUAL PARISH MEETING**

These had been signed previously.

**7 MATTERS ARISING FROM THE 2015 APCM – None**

**8 MINUTES OF THE MEETING HELD ON 9<sup>TH</sup> FEBRUARY 2016**

These were signed as being a true record.

**9 MATTERS ARISING**

a Village Gates

The Chairman reported upon the site meeting, the upshot being, the verges are not wide enough for gates. Councillor Clements had said he was willing to support the Parish Council's proposal to re-open the 40mph issue and would be willing to set some money aside from his amenity budget. Councillor Mildmay White said she would be prepared to support the request for the speed restriction. It was important to be able to show a need and to highlight any businesses along the route, such as Dairy Farm and Church. There was discussion as to whether there should be one approach for a limit along Bury Road or for the Village as a whole. Councillor Kirk was concerned about the traffic through the Village and in particular, the young and elderly and horse riders. Councillor Mildmay-White said her advice was to go, in the first instance, for a limit along Bury Road and to revisit the issue of a restriction through the Village. Councillor Deacon felt that at least, a "please drive carefully" sign could be affixed directly under the Village name plate sign. Nicola said she would draft the necessary letter which she would circulate to Councillors.

b Pot Holes

The pot hole at Mouse House had been reported on line by the Chairman. Those opposite Four Seasons, Bury Road would be reported by Nicola. The e-mail reporting of SCC matters would be on the website and in the Grapevine.

c Victorian Post Box

There seemed no progress on this matter. Royal Mail seemed to have missed the point, still thinking that the PC wanted the box to be placed back in its original site. This was not what was requested. Nichol and Councillor Mildmay-White are on the case.

10 PLANNING

The following application was considered:

DC/16/0550/FULL

Mr and Mrs Baird, Orchard Cottage, Bury Road. 1 number dwelling with attached annexe (following the demolition of existing bungalow) COUNCILLORS HAD NO OBJECTION

11 GRASS CUTTING

Councillors agreed upon the status quo (see account payments)

12 FINANCIAL REPORT/ANNUAL RETURN/

The Clerk presented the Annual Return to Councillors which was accepted and signed by the Chairman. Box 1 - Balance brought forward £2145 Box 2 Precept etc. £1779 Box 3 Other receipts £265. Box 4 Staff costs £600 Box 5 loans Nil Box 6 Other payments £994 Box 7 Balance carried forward £2595 Box 8 Total £2595 Box 9 Assets £825 Box 10 Borrowings Nil  
Councillors were handed a receipts and payments schedule together with a bank reconciliation.

The following accounts were presented and passed for payment:

Revenue and Customs	PAYE	20.00
N Pitcher	Post & expenses	15.65
Grapevine	Expenses	80.00
PCC	Grass Cutting	120.00
A Spall	Grass Cutting	200.00
M Walton	Grass Cutting	100.00 ***

\*\*\* In relation to this item, the Chairman took no part in agreeing this payment, declaring an interest.

### 13 CORRESPONDENCE

All correspondence had been circulated to Councillors and they required no replies.

### 14 ANY OTHER BUSINESS

From the floor, Mrs Barker drew attention to the state of the sign indicating the Village Hall. Nicola would contact Councillor Clements to see if he could help with funds for the refurbishment of the sign.

Councillor Mildmay-White said she did have some money available from her amenity budget. The Chairman said there had been a bank collapse near Maynard's Orchard. Nicola would chase this matter.

Councillor Mrs Newlands said the PCC were extremely grateful for the support in respect of grass cutting.

Thanks were expressed to both Councillor Mildmay-White and Councillor Clements for their help in funding the new carpet in the Hall, which all agreed looked fantastic.

It was agreed to adopt the usual practice of holding future meetings on the second Tuesday of August, November, February, May.

### 15 DATE OF NEXT ANNUNAL PARISH COUNCIL MEETING

9<sup>th</sup> MAY 2017 IMMEDIATELY FOLLOWING THE ANNUAL PARISH MEETING

The Chairman thanked Councillor Mildmay-White for her attendance, her report and the support . given through the past 12 months

Before closing the proceedings, the Chairman thanked the Clerk for his contribution and on behalf of Councillors, wished him well.

DRAFT