

BRADFIELD ST CLARE PARISH COUNCIL**MINUTES OF A PARISH COUNCIL MEETING HELD ON 8 NOVEMBER 2022****AT 7PM IN THE VILLAGE HALL**

Parish Councillors present: Malcolm Hignett, Sue Partridge and Alex Duchesne, together with the Parish Clerk, Nicola Sturgeon. No members of the public attended the meeting.

County Cllr Karen Soons attended the meeting, and Borough Cllr Sara Mildmay-White sent her apologies as she was at a WSC meeting.

1. Apologies for absence: Chairman Cllr John Kirk sent his apologies due to unforeseen family circumstances. Cllr Paul Foster gave his apologies due to work commitments. All apologies accepted. It was agreed that Cllr Malcolm Hignett would chair this meeting in the absence of both the Chair and Vice-Chair.
2. Declarations of interest: None
3. Minutes: Draft Minutes of 20 September 2022 were considered. Cllr Hignett proposed that they were a true and accurate record of the meeting and Cllr Partridge seconded.
4. Matters arising:

<b>Matter</b>	<b>Update</b>	<b>Any next steps</b>
Defibrillator	<p>Anglian Water confirmed we cannot use electrical supply at Pumping Station.</p> <p>Question is where to locate a defibrillator. Consider on grass verge near car park at VH. Clerk will look into matter.</p>	<p>Martin Richards (Long Melford defibs) has sadly passed away suddenly and Clerk is trying to make contact with someone to carry on with advice regarding defibs not needing an electrical supply and will carry out some research in time for the next meeting.</p>
Street Lighting	<p>Clerk in contact with WSC and SCC Highways.</p> <p>Now have locations of all 8 street lights in the parish.</p> <p>All street lights are currently owned by WSC.</p> <p>All street lights are LED and therefore turning them off or changing the times that they are on is a relatively easy task</p>	<p>Chairman and Clerk met with SCC Highways Asset Manager and walked the village to look at each street light.</p> <p>Drafted proposal for each light based on safety risk as advised by the SCC Officer</p>

Signed.....

Dated.....

	<p>for WSC, once any agreement to do so has been approved.</p> <p>Chairman had meeting with SCC Highways Asset manager on 30 September to discuss the lights, and possibility of reducing or turning off each light.</p> <p>Clerk has placed an article in the Grapevine to enquire whether villagers have any comments/concerns about the street lights being turned off or their hours being reduced. To discuss any comments received at the PC Meeting on 8 November.</p>	<p>21/2022</p> <p>for Cllrs to consider at the meeting on 8 November 2022. Document attached to these Minutes.</p> <p>No comments received from parishioners at time of meeting on 8 November 2022.</p> <p>Proposal agreed by all Cllrs present. Clerk will contact SCC and request they implement.</p>
Dog poo	Signs received from WSC and they will be placed around the village where particular problems are occurring.	Review in 2023.

5. Borough and County Cllrs reports: on the website at [bradfieldstclare.onesuffolk.net/](http://bradfieldstclare.onesuffolk.net/)
6. Public forum:  
No members of the public present.
7. Correspondence (all correspondence has been forwarded to Cllrs ahead of the meeting)
8. To consider and approve the 2023-2024 draft Precept

Parish Councillors considered the draft figures provided by the Parish Clerk which equated to a Precept for 2023-2024 in the sum of £3,335.

Clerk had provided comparisons to the current year of 2022-2023 as follows:-

	2022/23	2023/24
Precept	3184.00	3335.00
WSC Tax Base	71.04	71.00
Parish Band D Council Tax (precept)	44.82	46.97
Increase		2.15
Percentage increase		4.80%

Cllr Partridge proposed the 2023-2024 Precept in the sum of £3335.00, and Cllr Duchesne seconded. Cllr Hignett also agreed with this s

Signed.....

Dated.....

9. Clerk's ReportInvoice paid since last meeting (as approved):

PC Insurance	annual premium	252.74	chq465	LGA1972
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Schedule of Invoices for approval:

Webhosting	CAS annual fee	60.00	chq466	LGA1972
ICO	Data protection fee	40.00	chq467	LGA1972
N Sturgeon	Clerk's salary	228.06	chq468	LGA1972
BSC VH	increased costs	100.00*	chq469	LGA 1972

\* see item 10 of the Minutes for approval of this expenditure.

All Cllrs present approved the expenditure.

10. Cllrs reports:

Cllr Partridge enquired as to whether the PC could provide the Village Hall with a payment of £100 to help with the additional heating and lighting costs. Clerk confirmed this was within the PC's powers to do this.

Cllr Partridge proposed a payment of £100 to the Village Hall to assist with the additional costs, and Cllr Hignett seconded. All Cllrs present agreed the proposal.

11. Date of next meeting: 14 February 2023 at 7pm in the Village Hall

Meeting closed: 7.55pm

Signed.....

Dated.....

<b>Owner</b>	<b>Town</b>	<b>Street</b>	<b>Unit No</b>	<b>Location</b>	<b>Proposed Action</b>
BSE	Bradfield St Clare	Bradfield St George Road	7	O/S water tower	Stagger dimming light. Start at 100%, reduce to 75% at 9pm, and then reduce further to 50% at 11.30pm. Will remain on throughout the night at 50%. Reason – it is on a bend in the road.
BSE	Bradfield St Clare	St Clare Hall Road	6	Road from the street between the Council houses	Reduce to 75% at 9pm and then turn off at 11.30pm and switch back on at 6am if needed.
BSE	Bradfield St Clare	Bury Road	1	Opposite Victoria Cottage – Bush Green	Place a shield on the front of the unit so that the light is directed down on to the road – will result in less light shining into the houses opposite. Stagger dimming light. Start at 100%, reduce to 75% at 9pm, and then reduce further to 50% at 11.30pm and remain on throughout the night at 50%. Reason – on a junction and danger of vehicles overshooting Bradfield St George Road and going into ditch, and traffic travelling from Cockfield direction can travel at 60mph along that part of the road. To reduce risk would recommend

Signed.....

Dated.....

					light remains on throughout night but can reduce the light to 50%.
BSE	Bradfield St Clare	Bradfield St George Road	2	O/S Nos 2/3	Reduce to 75% at 9pm and then turn off at 11.30pm and switch back on at 6am if needed.
BSE	Bradfield St Clare	Bradfield St George Road	3	At entrance to Village Hall	Reduce to 75% at 9pm and then turn off at 11.30pm and switch back on at 6am if needed.
BSE	Bradfield St Clare	Bradfield St George Road	5	1st on left past pond	Reduce to 75% at 9pm and then turn off at 11.30pm and switch back on at 6am if needed.
BSE	Bradfield St Clare	Bury Road	8	Opposite The Maltings	Reduce to 75% at 9pm and then turn off at 11.30pm and switch back on at 6am if needed.
BSE	Bradfield St Clare	Bury Road	9	Opposite Church Lane	Reduce to 75% at 9pm and then turn off at 11.30pm and switch back on at 6am if needed.

Signed.....

Dated.....